Guidelines for submission of papers to IWE Journal:

1. General:

- Responsibility for the contents of the technical paper/ short communications rests upon the authors, not upon the Editor/Editorial Board or the Publisher.
- Papers are accepted on the understanding that these have been submitted only to the '**IWE Journal'** and to no other Journal.
- The author must not publish the manuscript, once accepted by the JWE, later in any other Journal. Selected portions of the published paper in the JWE may be reproduced, provided that a written approval has been received from the Publisher.

2. Covering letter: The matter should be annexed with a covering letter stating the contact author, title, communication address including, Telephone and E-mail address.

3. Length: The technical papers should not exceed 4500 words while short communications should be limited to 1500 words.

4. Title and Abstract: The title page should consist of title (up to maximum of 10 words), each author's name and affiliations, including present address.

The abstract should not exceed 100 words. Technical papers must accompany with an abstract.

After publication, the title and the abstract of the paper shall be placed on web site of IWE. Abstracts are not required for short communications.

5. Body of the Text and Contents:

The body of the text should be typed in double spacing on good quality paper and on only one side in **Calibri (Body)** font with font size of 12 pts.

The contents should comprise of -

- Introduction (covering background, scope and objectives of paper)
- Main body
- Summary and conclusions
- Acknowledgements as appropriate,
- References (Please see section on 'References')
- Appendices when appropriate
- List of tables
- List of figures
- Numbering: All tables, figures and equations should be numbered with Arabic numerals.
- Units: Authors must use S. I. units. Any alternative versions of units may be added in parentheses following the appropriate SI value.

6. References: Reference in the main body of the text should be cited by the surname of the author (s) (not with initials) followed by the year of publication e.g. "(Ramchandran, 2009) that ...." or " According to Ramchandran (2009)....".

In case of more than one publication by the same author(s) in the same year, use notation "2009a", "2009b", etc. While citing a reference in the text - up to two authors can be mentioned in the text. In the case of more authors, the reference should be shortened to the first author's name followed by et al e.g. (Ramchandran et al, 2006).

At the end of the manuscript references should be listed and arranged alphabetically by first author. In case there are several references to the same author, these should be arranged chronologically. Only those references cited in the text should be listed.

It may be seen that references not readily available to readers should be avoided, e.g., articles pending publication or personal communications.

Example for citing References:

Journals :

Ramchandran, P., The sediment settling phenomenon, Irrigation Journal, 70 (1), 140, 2009.Ramchandran, P., S. Chandra and A. K. Khemka.

Textbooks/Manuals :

Lewwit, E. H., Hydraulics and Fluid Mechanics, The English language Book Society and Sir ISSAC pitman & Sons Ltd,London, 1963.

Standard methods for the examination of water and wastewater, American Public Health Association, NW, DC 20036, 1994.

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(i)All illustrations (photographs, charts and diagrams) should be clear.They should be suitable for reduction to 25% original size. Drawings should preferably be on Autocad**.** Photocopies of figures are not accepted.

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(iii) All illustrations are to be referred to as Figure(s) and should be numbered in the order in which they are referred.

(iv) The Illustrations should accompany the manuscript but should not be Included in the manuscript pages.

Figure captions should be typed in the List of Figures.

8. Tables:

(i) The Tables should be numbered consecutively, and each table should be given a suitable heading. The table heading should be bold and centre justified.

(ii) Footnotes to tables should be typed below the table.

(iii) The information presented in tables should not duplicate information presented elsewhere, e.g. in the graphs.

9. Spelling and Grammar:

The authors should take utmost care in checking the spellings and the grammar prior to sending the manuscript by following US convention/dictionary.

10. Submission of the Manuscript:

Authors can submit the manuscripts to Journal of JWE by any of the following three ways. **We encourage authors however to submit the manuscripts either electronically or through E-mail**

i) By Submission of hardcopy through surface mail in **two copies** of the hardcopy to the Convenor IWE on the address listed below:-

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Authors may submit a Compact Disc (CD) containing the manuscript of the paper to the Editor. The manuscript text should be in Microsoft Word (Version 6.0 or above) and Figures (Illustrations) should fully compatible to Microsoft Excel (Version 6.0 or above).

Please check for virus before sending using an updated version of a reputed anti virus program.

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Authors can also submit the manuscripts to the JWE, on E-mail iwe.india@gmail.com. While sending through E-mail please mention the subject of E-mail as "Submission of manuscript to IWEJournal of Water and Environment".

Please check for virus before sending using an updated version of a reputed anti virus program.

11. Referring:

The contact author shall receive a letter of acknowledgement from the office of the IWE assigning a reference code. This code is to be referred to for all further correspondence.

The paper received will be assessed by the referees who are familiar with the subject. A decision as to publication will be made by the Editorial board on the basis of recommendation of the referees. In case the recommendations of referees suggest certain editing/improvement then, the contact author will be notified accordingly.

The illustrations sent will be returned to the contact author in case the paper is found to be not acceptable.

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